# **GIFT AID DECLARATION**

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## **Grace Church Windsor**

Cheques should be made payable to 'Windsor Fellowship Trust'

### Please treat:

The enclosed gift of £ ..... as a Gift Aid donation\*;

The gift of £..... I made on ...../ ......as a Gift Aid Donation\*;

All gifts of money that I make from today onwards as Gift Aid donations\*; and

All gifts of money that I have made in the past 5 years as Gift Aid donations/or those since...... (Enter date e.g. start of tax year).\*

\*Please delete if any of the above statements are not to apply.

I confirm that I pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that the church will reclaim from HM Revenue and Customs on my gifts. (See Notes below).

## Donor's details

| Title        | . Initial(s) Surname |  |
|--------------|----------------------|--|
| Home address | s                    |  |
|              |                      |  |
|              |                      |  |
| Postcode     | Date                 |  |
| Signature    |                      |  |

#### Please notify the Finance team (finance@gracechurchwindsor.org) if you:

- Wish to cancel this declaration.
- Change your name or home address.
- No longer pay sufficient tax on your income and/or capital gains.

#### Notes

- The church will reclaim 25p of tax on every £1 you give.
- If you pay income tax at the higher rate and you wish to receive the additional tax relief for which you would be eligible, you will need to include all your Gift Aid donations on your tax return.
- If you are unsure whether your donations qualify for Gift Aid, ask the Finance team or refer to the HMRC website page "Giving to Charity: individuals", <u>www.hmrc.gov.uk/individuals/giving/index.htm</u>